



KAU YAN COLLEGE

救恩書院

Fu Shin Estate, Tai Po, N.T.
Tel: (852) 2660 8308 Fax: (852) 2662 0377

CONFIDENTIAL

APPLICATION FORM

POST APPLIED FOR: _____

REFERENCE NO.: _____

PLEASE FILL IN THE FORM IN BLOCK LETTERS

PERSONAL PARTICULAR				
NAME	(In English)		(In Chinese)	
PARTICULARS	<input type="checkbox"/> Hong Kong ID:		Religion:	
	<input type="checkbox"/> Passport No.:		Place of Issue :	Nationality :
	Date of Birth :	(DD) (MM) (YY)	Place of Birth :	
	<input type="checkbox"/> Male <input type="checkbox"/> Female			
HOME ADDRESS				
CONTACT NO.	(Home)		(Mobile)	
E-MAIL ADDRESS				
REGISTERED TEACHER REFERENCE NO.				
EDUCATION (e.g. Secondary Education, Associate Degree, Diploma, BA, BSc, etc.)				
DATE		INSTITUTE	QUALIFICATION	MAJOR/ MINOR
FROM	TO			
PROFESSIONAL QUALIFICATIONS (e.g. PGDE, Teacher Certificate, Associateship, Certificates, etc.)				
DATE		INSTITUTE	QUALIFICATION	
FROM	TO			

PUBLIC EXAMINATION RESULTS								
HKCEE/ HKDSE								
SUBJECT	ENG	CHIN	MATHS					
YEAR								
RESULT								
HKALE								
SUBJECT	ENG	CHIN						
YEAR								
RESULT								
TEACHING EXPERIENCE (Full-time jobs only, in reverse chronological order)								
DATE		EMPLOYER	SUBJECT TAUGHT	FORM	MOI	RANK		
FROM	TO							
EXTRA-CURRICULAR ACTIVITIES / OTHER EXPERIENCE								
COMPUTER SKILLS / KNOWLEDGE OF SOFTWARE								
REFEREES								
NAME		POSITION	ORGANIZATION	CONTACT NO.				

DECLARATION

Have you ever been convicted of a criminal offence or are there any criminal prosecutions against you pending?

No Yes (If yes, please give details: _____)

Have you ever had any civil judgments made against you?

No Yes (If yes, please give details: _____)

Have you ever had any sexual conviction record?

No Yes (If yes, please give details: _____)

To the best of your knowledge, are you involved in any ongoing criminal proceedings or investigations, including but not limited to arrest or apprehension by the police?

No Yes (If yes, please give details: _____)

Have you ever previously been refused registration as a teacher, or ever been refused permission to teach by Education Bureau?

No Yes (If yes, please give details: _____)

To the best of your knowledge, are you currently being investigated by schools or the EDB over professional misconduct allegations?

No Yes (If yes, please give details: _____)

AUTHORISATION

Important – Please read carefully, sign and date

I CONFIRM THAT THE INFORMATION I HAVE GIVEN IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

PERMISSION IS HEREBY GIVEN TO KAU YAN COLLEGE, TO CARRY OUT SUCH SEARCHES AS MAY BE NECESSARY, IN ORDER TO VERIFY THE INFORMATION PRESENTED IN THIS QUESTIONNAIRE.

I UNDERSTAND THAT MY RECORDS WILL CONTINUE TO BE HANDLED IN ACCORDANCE WITH DATA PROTECTION REGULATIONS.

I UNDERSTAND THAT ALL INFORMATION WILL BE KEPT CONFIDENTIAL. I UNDERSTAND THAT THE PROVISION OF INACCURATE INFORMATION AND/OR THE RESULTS OF SUCH REFERENCE CHECKS MAY RESULT IN THE DELAY OF MY EMPLOYMENT COMMENCING WITH KAU YAN COLLEGE OR MY OFFER OF EMPLOYMENT BEING WITHDRAWN.

CURRENT SALARY: _____

EXPECTED SALARY: _____

APPLICANT'S SIGNATURE: _____

DATE: _____